



ADOPTED RESOLUTIONS OF THE THIRTEENTH ILAC GENERAL ASSEMBLY

VANCOUVER, CANADA

20 OCTOBER 2009

ILAC Resolution GA 13.01

The General Assembly accepts the Minutes of its twelfth meeting, held on 19 and 21 October 2008 in Stockholm, as a true and accurate record of the meeting.

ILAC Resolution GA 13.02

The General Assembly confirms the results of the electronic ballots to accept the following organisations as Associates:

- Mauritius Accreditation Service (MAURITAS), Mauritius
- IARM, the Accreditation Institute of the former Yugoslav Republic of Macedonia
- Accreditation Board of Serbia (ATS), Serbia
- Accreditation Body of Montenegro (ATCG), Montenegro
- American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB), USA
- Institute for Accreditation of Bosnia and Herzegovina (BATA), Bosnia and Herzegovina
- Kenya Accreditation Service (KENAS), Kenya
- AIHA Laboratory Accreditation Programs (AIHA-LAP), LLC, USA
- Papua New Guinea Laboratory Accreditation Scheme (PNGLAS), Papua New Guinea

ILAC Resolution GA 13.03

The General Assembly confirms the result of the electronic ballot and the decision of the Arrangement Council to accept the following accreditation body as a signatory to the ILAC Arrangement:

- Egyptian Accreditation Council (EGAC), Egypt for calibration and testing

ILAC Resolution GA 13.04

The General Assembly welcomes the following new signatories to the ILAC Arrangement:

- American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB), USA for testing
- Association of Analytical Centers “Analitica” (AAC Analitica), Russia for testing
- Pakistan National Accreditation Council (PNAC), Pakistan for testing and calibration
- Perry Johnson Laboratory Accreditation Inc. (PJLA), USA for extension of scope to include calibration
- Romanian Accreditation Association (RENAR), Romania for extension of scope to include calibration
- Dubai Accreditation Department (DAC), United Arab Emirates for testing and calibration

ILAC Resolution GA 13.05

The General Assembly ratifies the Executive Committee decision to admit the following organisations as Affiliates:

- Southern African Development Community Accreditation Service (SADCAS), Botswana
- Organismo Nacional de Acreditación de Colombia (ONAC), Colombia

ILAC Resolution GA 13.06

The General Assembly ratifies the Executive Committee decision to admit the following organisations as Stakeholders:

- CARICOM Regional Organisation for Standards and Quality (CROSQ), Barbados
- Water Quality Association (WQA), USA

ILAC Resolution GA 13.07

The General Assembly approves the audited financial accounts for 2008.

ILAC Resolution GA 13.08

The General Assembly accepts the report of the Financial Audit Committee on the 2008 accounts and instructs the Executive Committee to respond to the recommendations included in this report.

ILAC Resolution GA 13.09

The General Assembly endorses the Terms of Reference, revised 19 October 2009, for the ILAC Financial Audit Committee.

ILAC Resolution GA 13.10

The General Assembly endorses the appointment of Mr Keith Greenaway of ACLASS and Dr Llew Richards of IANZ to the Financial Audit Committee.

ILAC Resolution GA 13.11

The General Assembly notes the financial report for the period 1 January 2009 to 31 August 2009.

ILAC Resolution GA 13.12

The General Assembly approves the revised fee formula as proposed by the Executive Committee.

ILAC Resolution GA 13.13

The General Assembly accepts the recommendation of the Executive Committee that the ILAC accounts, fees and operating currency be changed from US Dollars to Australian Dollars at 1 January 2010 and while a Deed of Agreement exists between ILAC and NATA for the provision of the Secretariat services to ILAC.

ILAC Resolution GA 13.14

The General Assembly approves the 2010 Budget (expressed in Australian Dollars and dated 19 October 2009), as proposed by the Executive Committee. By accepting this 2010 budget, this will result in eliminating the NATA subsidy beginning 1 January 2010.

ILAC Resolution GA 13.15

The General Assembly notes the financial planning undertaken by the Executive Committee, and confirms its requirement that the financial reserve should be maintained between 50% and 75% of the annual operating expense.

ILAC Resolution GA 13.16

The General Assembly notes the results of the survey of ILAC members concerning Secretariat functions and staffing levels, and confirms its requirement for a staffing level of 3.5 Full-Time Equivalent (FTE) staff.

Executive Committee

ILAC Resolution GA 13.17

The General Assembly endorses the termination of the Stakeholder membership of Russian Testing Organization (RTO) for non payment of fees (Bylaw 5.7 (b)).

ILAC Resolution GA 13.18

The General Assembly notes the resignation of the Joint Development Support Committee (JDSC) Co-Chair, Maribel Lopez and thanks her for her past contributions in this role and on the ILAC Executive Committee.

ILAC Resolution GA 13.19

The General Assembly notes the appointment by the Executive Committee of Dorsaf Zangar from TUNAC as Co-Chair of the Joint Development Support Committee (JDSC) to complete the current term until the 2010 General Assembly.

ILAC Resolution GA 13.20

The General Assembly notes the resignation of the Arrangement Management Committee (AMC) Chair Dr Llew Richards from 31 December 2009 and thanks him for his past contributions in this role and on the ILAC Executive Committee.

ILAC Resolution GA 13.21

The General Assembly notes the appointment by the Executive Committee of Andreas Steinhorst from DGA as Chair of the Arrangement Management Committee (AMC) to complete the current term until the 2010 General Assembly.

ILAC Resolution GA 13.22 & Attachment

The General Assembly confirms the results of the electronic ballots, as listed in the attachment to this document, undertaken by ILAC since the 12th General Assembly in 2008.

ILAC Resolution GA 13.23

The General Assembly resolves to withdraw document *ILAC-II:1994 Legal Liability in Testing*.

Arrangement Committee

ILAC Resolution GA 13.24

The General Assembly resolves that the transition period for *ILAC R7:09/2009 Rules for the Use of the ILAC MRA Mark* shall be 18 months from the publication date, ie 31 March 2011.

ILAC Resolution GA 13.25

Confirming that ISO 15189 is covered by the ILAC Arrangement for testing, the General Assembly resolves that when accrediting Point of Care Testing (POCT) units, the following applies with a transition period of two years from 20 October 2009:

1. All parts of ISO 15189 shall be covered (with the exception of exempted clauses as indicated in ISO 22870) when accrediting POCT using ISO 22870.
2. The certificate of accreditation shall refer to both ISO 15189 and ISO 22870.

ILAC Resolution GA 13.26

The General Assembly resolves that, while waiting for the revision of *IAF/ILAC A2:05/2007 IAF/ILAC MRAs: Evaluation of a Single Accreditation Body* to be finalised, the following shall apply immediately for applicants to the ILAC Arrangement for testing and calibration.

The accreditation body shall:

1. Have demonstrated experience in the assessment of its accredited organisations and have carried out and granted at least one accreditation in each of the accreditation scopes for which it applies.
Note: This experience may be obtained by having accredited more than one conformity assessment body (CAB) in a particular program and/or having accredited one CAB in a particular program and having carried out on site surveillance and reassessment of the CAB.
2. Have demonstrated experience, and have access to technical expertise in all aspects of its accreditation activities.

Where the number of accredited testing or calibration laboratories is less than 4 at the time of evaluation, the need for a follow-up evaluation before the normal 4 year period shall be considered by the decision making body.

These requirements will be included in the next version of *IAF/ILAC A2: IAF/ILAC MRAs: Evaluation of a Single Accreditation Body* when this revised version is adopted.

Proficiency Testing Consultative Group

ILAC Resolution GA 13.27

Referencing ILAC GA Resolutions GA 9.12 and 9.13, and recognising that ILAC has played a significant role in the creation of a draft International Standard for Proficiency Testing, the General Assembly endorses the use of ISO/IEC 17043, when published, for the accreditation of Proficiency Testing Providers.

Effective two years after publication of ISO/IEC 17043, the General Assembly withdraws its endorsement of the use of ILAC G13 and ISO/IEC Guide 43 as referenced in GA Resolution 9.13 and approves the withdrawal of ILAC G13.

ILAC Resolution GA 13.28

Taking into account the anticipated publication of ISO/IEC 17043 and the need for ILAC members to use current and appropriate statistical methods for analysing proficiency testing data, the General Assembly requests a review of ISO 13528 *Statistical methods for PT by Interlaboratory comparison* by ISO TC69.

Marketing and Communications Committee

ILAC Resolution GA 13.29

The General Assembly resolves to withdraw document *ILAC-I2:1994 Testing, Quality Assurance, Certification and Accreditation*, as its content has been superseded by other promotional material.

General

ILAC Resolution GA 13.30

The General Assembly notes with appreciation the reports from, and the close cooperation with, the following international organisations:

- Bureau International des Poids et Mesures (BIPM)
- World Anti-Doping Agency (WADA)

ILAC Resolution GA 13.31

The General Assembly confirms the Resolutions adopted by IAF and ILAC at the 9th IAF-ILAC Joint General Assembly as listed in the attachment to this document.

ILAC Resolution GA 13.32

The General Assembly expresses its appreciation for the excellent arrangements and support services provided by CALA for the Thirteenth ILAC General Assembly and associated meetings, 10 to 20 October 2009, in Vancouver, Canada.

ILAC Resolution GA 13.22 Attachment

ILAC ELECTRONIC BALLOTS 22 October 2008 – 20 October 2009

DOCUMENTS PROPOSED	CLOSING DATE	RESULTS	PUBLISHED AS
ILAC P11:XX/2009 Monitoring Performance of ILAC Evaluators	20-Sep-09	45 Responses 100% Yes	ILAC P11:09/2009 Monitoring Performance of ILAC Evaluators
ILAC-SXX:XX/200X Rules for the Use of the ILAC MRA Mark	28 Aug 09	52 Responses 98% Yes	ILAC R7:09/2009 Rules for the Use of the ILAC MRA Mark
ILAC RX-200X Classification and Publication of ILAC Documents	3 July 09	52 Responses 100% Yes	ILAC R1:09/2009 Classification and Publication of ILAC Documents
ILAC G7: XX/200X Accreditation Requirements and Operating Criteria for Horseracing Laboratories	14 May 08	50 Responses 97% Yes	ILAC G7:06/2009 Accreditation Requirements and Operating Criteria for Horseracing Laboratories
Application of ISO/IEC 17011:2004	6 Feb 09	56 Responses 100% Yes	IAF/ILAC A5:04/2009 IAF/ILAC MRAs: Application of ISO/IEC 17011:2004
ILAC Strategic Plan - ILAC-S3-Rev18Oct2008	4 Dec 08	42 Responses 100% Yes	ILAC R3:09/2009 ILAC Strategic Plan



INTERNATIONAL ACCREDITATION FORUM

&

INTERNATIONAL LABORATORY ACCREDITATION COOPERATION

Adopted Resolutions for IAF and ILAC at the 9th IAF-ILAC Joint General Assembly

19 October 2009, Vancouver, Canada

JGA Vancouver Resolution 1 - IEC

The Joint General Assembly agrees that the wording provided by IEC (refer to notes 1 and 2) conforms with the intent of Joint General Assembly Sydney Resolution 7. The Joint General Assembly supports the preparation of a joint communiqué by the ILAC and IAF Executives publicising this resolution.

Note 1: For IECEE System: Certificate of Approval of a Manufacturer's Testing Laboratory

The above Manufacturer's Testing Laboratory facilities and staff have been assessed in accordance with the IECEE Peer Assessment Programme and found to comply with the requirements of the latest Editions of the Basic Rules IECEE 01, Rules of Procedure IECEE 02 and the applicable requirements of ISO/IEC 17025 for the testing of electrotechnical equipment and components under the IECEE System, as specified in the IECEE Operational Documents.

Note 2: For IECQ System: Certificate of Approval of an Independent Testing Laboratory

The organization, facilities and procedures of the Laboratory have been assessed and found to comply with all the relevant requirements for Independent Testing Laboratory organization approval, in support of the IECQ system, which is in accordance with the Basic Rules IECQ 01 and Rules of Procedure QC 001002-3 clause 2.4 of the IEC Quality Assessment System for Electronic Components (IECQ) and with the applicable requirements of ISO/IEC 17025 for the testing of electronic components under the IECQ System, as specified in the IECQ Operational Documents.

JGA Vancouver Resolution 2 - IEC

The Joint General Assembly notes with appreciation the presentation detailing the process and mechanisms of the new model of assessment collaboration between ILAC, IEC and IAF and agrees to commence implementation in 2010 as appropriate. The Joint General Assembly supports the preparation of a joint communiqué by ILAC, IAF and IEC, describing the proposed processes associated with the new model for distribution to the members.

JGA Vancouver Resolution 3 - IEC

The Joint General Assembly agrees with the formation of a single IAF/ILAC/IEC CAB steering committee in support of improved cooperation and agrees to disband the current IAF/ILAC/IEC Technical Panels.

JGA Vancouver Resolution 4 - IEC

The Joint General Assembly supports the development of a tripartite Memorandum of Understanding (MoU) between IAF, ILAC and IEC, which will replace the existing MoUs between ILAC and IEC and between IAF and IEC. The Joint General Assembly gives a mandate to the ILAC and IAF Executive Committees to develop the text of the MoU with IEC.

JGA Vancouver Resolution 5 - JCCC

The Joint General Assembly endorses the recommendations from the ILAC Executive Committee and the IAF Executive Committee for the Joint Committee for Closer Cooperation to be disbanded and replaced with joint sessions of the ILAC Executive Committee and IAF Executive Committee.

JGA Vancouver Resolution 6 – Future Direction of IAF and ILAC

The Joint General Assembly agrees that a ballot be conducted by the ILAC and IAF Secretaries to determine which of the options on the future structure of IAF and ILAC, as presented by the Future Directions Task Force at the Ninth Joint General Assembly, will be implemented.

JGA Vancouver Resolution 7 - Reports from IAF and ILAC Regional Groups

The Joint General Assembly received with appreciation the reports provided by APLAC, EA, IAAC, PAC and SADCA.

JGA Vancouver Resolution 8 - Reports from International Organisations

The Joint General Assembly received with appreciation the presentations and reports from the following international organizations:

- International Electrotechnical Commission (IEC)
- International Organisation for Standardisation (ISO) and ISO/CASCO
- International Organisation for Legal Metrology (OIML)
- United Nations Industrial Development Organization (UNIDO)
- United Nations Framework Convention on Climate Change (UNFCCC)

End of resolutions.