ADOPTED RESOLUTIONS OF THE TWELFTH ILAC GENERAL ASSEMBLY

STOCKHOLM, SWEDEN

19 & 21 OCTOBER 2008

ILAC Resolution GA 12.01
The General Assembly accepts the Minutes of its eleventh meeting, held on 28 & 30 October 2007 in Sydney, as a true and accurate record of the meeting.

ILAC Resolution GA 12.02
The General Assembly confirms the results of the electronic ballots to accept the following organisations as Associates:
- Kyrgyz Accreditation Center (KAC), Kyrgyzstan
- Perry Johnson Laboratory Accreditation Inc. (PJLA), USA
- Oficina Guatemalteca de Acreditación (OGA), Guatemala
- National Institute for the Defense of Competition and for the Protection of Intellectual Property (INDECOPI), Peru

ILAC Resolution GA 12.03
The General Assembly welcomes the following new signatories to the ILAC Arrangement:
- Laboratory Accreditation Bureau (L-A-B), USA for testing and calibration
- Tunisian Accreditation Council (TUNAC), Tunisia for testing and calibration
- Perry Johnson Laboratory Accreditation Inc. (PJLA), USA for testing
- Oficina Guatemalteca de Acreditación (OGA), Guatemala for testing

ILAC Resolution GA 12.04
The General Assembly ratifies the Executive Committee decision to admit the following organisations as Affiliates:
- College of American Pathologists (CAP), USA
- Organismo Uruguayo de Acreditación, (OUA), Uruguay

ILAC Resolution GA 12.05
The General Assembly ratifies the Executive Committee decision to admit the following organisations as Stakeholders:
- Clinical and Laboratory Standards Institute (CLSI), USA
- British Measurement and Testing Association (BMTA), UK

ILAC Resolution GA 12.06
The General Assembly accepts the report of the Finance and Audit Committee and instructs the Executive Committee to implement the recommendations included in this report.

ILAC Resolution GA 12.07
The General Assembly endorses the appointment of Mike Peet to the Finance and Audit Committee.

ILAC Resolution GA 12.08
The General Assembly approves the audited financial accounts for 2007.

ILAC Resolution GA 12.09
The General Assembly notes the financial report for the period 1 January 2008 to 31 August 2008.

ILAC Resolution GA 12.10
The General Assembly notes the historical, current and projected levels of annual subsidy provided by NATA in its provision of the ILAC Secretariat and agrees that this subsidy be eliminated progressively by the end of 2011. In doing so, the General Assembly requires that the levels of subsidy be noted in the budgets and annual financial reports.

ILAC Resolution GA 12.11
The General Assembly accepts the recommendation from the Executive Committee for a 15% increase in fees for 2009.

ILAC Resolution GA 12.12
The General Assembly requests the Executive Committee to review the fee structure for future years to take account of the circumstances of all members and particularly those of developing economies. It further requests the Executive Committee to present budget models for 2010 and 2011 that, while eliminating the NATA subsidy, ensures such models minimise the levels of future increases, taking into account the services expected to be provided by the ILAC Secretariat.

ILAC Resolution GA 12.13
The General Assembly approves the 2009 Budget, as submitted by the ILAC Treasurer.

Executive Committee

ILAC Resolution GA 12.14
The General Assembly endorses the termination of the **Regional Cooperation Body** membership of Central Asian Cooperation on Metrology Accreditation and Quality (CAC-MAS-Q) as it is no longer operational.

ILAC Resolution GA 12.15
The General Assembly agrees to the Executive Committee revising *ILAC S5:09/2007 ILAC Procedure for Handling Complaints.*

ILAC Resolution GA 12.16
The General Assembly notes the appointment by the Executive Committee of Geoff Hallam from IANZ as ILAC Co-convenor for the Joint Inspection Group and thanks Wei Hao from CNAS for his past contributions in this role.

ILAC Resolution GA 12.17 & Attachment
The General Assembly confirms the results of the electronic ballots, as listed in the attachment to this document, undertaken by ILAC since the 11th General Assembly in 2007.

Arrangement Committee

ILAC Resolution GA 12.18
The General Assembly agrees to withdraw ILAC P1, *ILAC Mutual Recognition Arrangement (Arrangement): Requirements for Evaluation of Accreditation Bodies by ILAC-recognised Regional Cooperations*, once revisions to ILAC/IAF A2, *IAF/ILAC Multi-Lateral Mutual Recognition Arrangement (Arrangement): Requirements for Evaluation of a Single Accreditation Body* are approved.

ILAC Resolution GA12.19
The General Assembly agrees to revise ILAC P3, *ILAC Mutual Recognition Arrangement (Arrangement): Procedure for Evaluation of Unaffiliated Bodies for the Purpose of Recognition,* to align with the revised version of ILAC/IAF A2.

ILAC Resolution GA12.20
The General Assembly agrees to withdraw ILAC P2, *ILAC Mutual Recognition Arrangement (Arrangement): Procedure for the Evaluation of Regional Cooperation Bodies for the Purpose of Recognition*, referencing ILAC Resolution GA 8.21, once the revisions to ILAC/IAF A1, *IAF/ILAC Multi-Lateral Mutual Recognition Arrangement (Arrangement): Requirements for Evaluation of a Regional Body* are approved.

ILAC Resolution GA12.21
The General Assembly agrees to revise ILAC P4, *ILAC Mutual Recognition Arrangement (Arrangement): Policy Statement,* to address clearly the Arrangement Committee and Arrangement Council responsibilities and operations, and other issues.

ILAC Resolution GA12.22
The General Assembly agrees to revise ILAC P11, *Monitoring the Performance of ILAC Evaluators*, to address the handling of feedback on evaluator performance and other issues.

Accreditation Committee

ILAC Resolution GA 12.23
ILAC reaffirms its commitment to the agreement (ILAC resolution GA 11.20) between ILAC and BIPM by implementing a terminology change from BMC to CMC as soon as practicable.
The General Assembly notes that other issues have been identified during the development of this agreement and these will be addressed in the new measurement uncertainty document currently under preparation.

Proficiency Testing Consultative Group

ILAC Resolution GA 12.24
Following ILAC Resolution GA 11.21 (to include accredited PT Providers in the ILAC MRA), the General Assembly notes that the analysis of ISO/IEC 17011 and the IAF/ILAC A-Series has been carried out by the PTCG and confirms these documents are applicable to the implementation of an extension of the ILAC MRA. However, they need to be supported by an ILAC Policy interpreting the circumstances where PT can be provided by Accreditation Bodies or where providers can be accredited. The General Assembly notes that the PTCG has prepared such a draft Policy, entitled *Use of ISO/IEC 17011, with Appropriate Interpretation, as Applied to the Accreditation of Proficiency Testing Providers* and agrees that this draft policy be distributed for comment and ballot by ILAC Members.

Laboratory Committee

ILAC Resolution GA 12.25
The General Assembly notes the re-election by the Laboratory Committee of Maire Walsh as Chair, and Steve Sidney as Vice Chair for a further two years.

General

ILAC Resolution GA 12.26
The General Assembly notes with appreciation the reports from, and the close cooperation with, the following international organizations:
- Bureau International des Poids et Mesures (BIPM)
- World Anti-Doping Agency (WADA)
- World Health Organisation (WHO)
- International Seed Testing Association (ISTA)

ILAC Resolution GA 12.27
The General Assembly endorses the election of the following officers to the ILAC Executive Committee for two years:

Chair	Daniel Pierre
Vice-Chair	Peter Unger
Arrangement Committee	Merih Malmqvist-Nilsson
Accreditation Committee	Regina Robertson
Marketing & Communications Committee	Graham Talbot
Joint Development Support Committee	Maribel Lopez
Arrangement Management Committee	Llew Richards
Unaffiliated Representative	Dorsaf Zangar
Laboratory Committee	Maire Walsh
Proficiency Testing Consultative Group	Rick Wilson

ILAC Resolution GA 12.28
The General Assembly confirms the Resolutions adopted by IAF and ILAC at the 6th IAF-ILAC Joint General Assembly as listed in the attachment to this document.

ILAC Resolution GA 12.29
The General Assembly confirms the Resolutions adopted by IAF and ILAC at the 7th IAF-ILAC Joint General Assembly as listed in the attachment to this document.

ILAC Resolution GA 12.30
The General Assembly confirms the Resolutions adopted by IAF and ILAC at the 8th IAF-ILAC Joint General Assembly as listed in the attachment to this document.

ILAC Resolution GA 12.31
The General Assembly expresses its appreciation for the excellent arrangements and support services provided by SWEDAC for the Twelfth ILAC General Assembly and associated meetings, 10 to 21 October 2008, in Stockholm, Sweden.

ILAC Resolution GA 12.17 Attachment

ILAC ELECTRONIC BALLOTS 31 October 2007 – 21 October 2008

DOCUMENTS APPROVED	CLOSING DATE	RESULTS
ILAC/IAF Inspection body Multilateral Mutual Recognition Arrangement Text	12 Sept 08	43 Responses 100% Yes
ILAC S2:07/2008 ILAC Rules	30 Jun 08	52 Responses 98% Yes
ILAC G8:2008 Guidelines on Reporting of Compliance with Specification	27 Jun 08	51 Responses 96% Yes
Revision to ILAC P12:2005 Harmonisation of ILAC Work with the Regions	28 Jan 08	49 Responses 98% Yes

DOCUMENTS NOT APPROVED	CLOSING DATE	RESULTS
Revision to ILAC G21:2002 Cross Frontier Accreditation – Principles for Avoiding Duplication	28 Jan 08	52 Responses 72% Yes

ILAC Resolution GA 12.28 Attachment

INTERNATIONAL ACCREDITATION FORUM

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INTERNATIONAL LABORATORY ACCREDITATION COOPERATION

Resolutions adopted by IAF and ILAC at the 6th IAF-ILAC Joint General Assembly

13 November 2006, Cancun, Mexico,

JGA Mexico Resolution 1

Joint IAF MLA MC and ILAC AMC (JMC):
The General Assembly, acting on the recommendation of the (JMC), and the JCCC, endorsed the draft Terms of Reference of Joint MLA MC and ILAC AMC meetings (JMC).

JGA Mexico Resolution 2

Inspection MLMRA Peer Evaluations:
The General Assembly, noting that the technical requirements for the Inspection MLMRA have been agreed by the JWGI, and acting on the recommendation of the JMC, and the JCCC, resolved to commence the Inspection MLMRA peer evaluations, as soon as the guidance on ISO/IEC 17011 has been approved by ILAC and IAF.

JGA Mexico Resolution 3

Joint Working Group Inspection Resolution:
The General Assembly resolves to approve a permanent joint ILAC/IAF structure for implementation and continual improvement of accreditation practices of ILAC and IAF members in inspection body accreditation.

End of resolutions adopted at the 6th IAF and ILAC Joint General Assembly.

ILAC Resolution GA 12.29 Attachment

INTERNATIONAL ACCREDITATION FORUM

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INTERNATIONAL LABORATORY ACCREDITATION COOPERATION

Resolutions adopted by IAF and ILAC at the 7th IAF-ILAC Joint General Assembly

28 October 2007, Sydney, Australia

JGA Sydney Resolution 1 – Presentations from International Organizations:
The IAF and ILAC Joint General Assembly received with appreciation the presentations and reports provided by ISO, ICSCA, IEC/CAB, UNIDO, OIML and UNFCCC.

JGA Sydney Resolution 2 – Reports from Joint Working Groups:
The IAF and ILAC Joint General Assembly received with appreciation the presentations and reports provided by the IAF/ILAC Joint Working Groups.

JGA Sydney Resolution 3 - Draft Terms of Reference for the ILAC/IAF Joint Inspection Group (JIG):
The IAF and ILAC Joint General Assembly, acting on the recommendation of the JCCC, endorses the draft Terms of Reference of the Joint Inspection Group (JIG).

JGA Sydney Resolution 4 – Crime Scene Investigation Document:
The IAF and ILAC Joint General Assembly, acting on the recommendation of the JCCC, endorses a new work item to be undertaken by the Joint Inspection Group (JIG) to draft a single top level document that approaches the forensic process as a whole and provides common guidance for both ISO/IEC 17020 and ISO/IEC 17025 in areas where the activities overlap. The guidance will be based on the guidance document to ISO/IEC 17020 for Crime Scene Investigation, already prepared by EA and ENFSI, and on ILAC G19 for forensic laboratories.

JGA Sydney Resolution 5 - Joint Working Group on Communications:
The IAF and ILAC Joint General Assembly, acting on the recommendation of the JCCC, endorses the draft Terms of Reference of the Joint Working Group on Communications.

JGA Sydney Resolution 6 - International Accreditation Day:
The IAF and ILAC Joint General Assembly endorses the proposal presented by the JWG Communications to establish June 9th as the annual International Accreditation Day.

JGA Sydney Resolution 7 – Certification to accreditation standards:
The IAF and ILAC Joint General Assembly, acting on the recommendation of the JCCC, resolves that when a Conformity Assessment Body (CAB), accredited by an Accreditation Body (AB), is providing certification to any standard used as a basis for accrediting CABs (e.g. ISO/IEC 17025 or ISO 15189),

the AB shall initiate its process for suspension of accreditation, as this behaviour of the CAB will put the AB, against its will, in the condition of providing the same service that a CAB performs, in violation of clause 4.3.6 of ISO/IEC 17011. Further decisions shall be based on the actions taken by the CAB.

All IAF and ILAC AB members shall include a suitable provision on such a possibility in their contracts with CABs.

> Note: It is accepted that a CAB may have to assess subcontractors to confirm that they meet the CABs' requirements, which may include accreditation standards e.g. ISO/IEC 17025. Documentation issued to subcontractors as a result of a successful assessment should clearly state that this is only for the purposes of the subcontract and is not certification or accreditation in accordance with ISO/IEC 17011.

JGA Sydney Resolution 8 – Reports from IAF/ILAC Regional Groups:
The IAF and ILAC Joint General Assembly received with appreciation the presentations and reports provided by APLAC, EA, IAAC, PAC, SADCA and CAC-MAS-Q.

End of resolutions adopted at the 7th IAF and ILAC Joint General Assembly.

INTERNATIONAL ACCREDITATION FORUM

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INTERNATIONAL LABORATORY ACCREDITATION COOPERATION

Adopted Resolutions for IAF and ILAC at the 8th IAF-ILAC Joint General Assembly

20 October 2008, Stockholm, Sweden

JGA Stockholm Resolution 1 – Adoption of Resolutions
The IAF and ILAC Joint General Assembly reaffirm the *JGA Sydney Resolution 7 – Certification to accreditation standards* and confirm that, unless otherwise specified, resolutions adopted in session are valid from the date of endorsement as shown on the resolution document.

JGA Stockholm Resolution 2 – Revision of IAF/ILAC A3
The IAF and ILAC Joint General Assembly agree to revise *IAF/ILAC A3:05/2007 IAF/ILAC MRAs: Key Performance Indicators – A Tool for the Evaluation Process* to remove the KPIs and create a self-assessment report based on the clauses of ISO/IEC 17011.

JGA Stockholm Resolution 3 – Reports from IAF and ILAC Regional Groups
The IAF and ILAC Joint General Assembly received with appreciation the reports provided by APLAC, EA, IAAC, PAC and SADCA.

JGA Stockholm Resolution 4 – Reports from International Organisations
The IAF and ILAC Joint General Assembly received with appreciation the presentations and reports from the following international organizations:
- European Commission (EC)
- International Electrotechnical Commission (IEC)
- International Organisation for Standardisation (ISO) and ISO/CASCO
- International Organisation for Legal Metrology (OIML)
- Industry Cooperation for Standards and Conformity Assessment (ICSCA)
- United Nations Industrial Development Organization (UNIDO)
- United Nations Framework Convention on Climate Change (UNFCCC)

End of resolutions.